

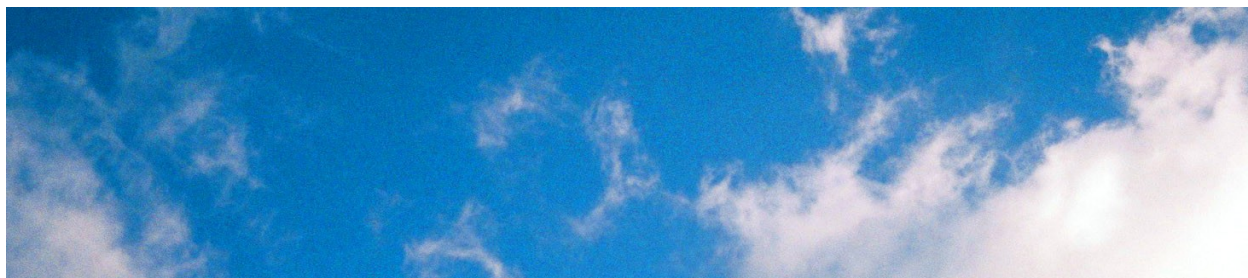
# ***Sue Carrette Training & Consultancy***

## ***Consultancy Services for Higher & Professional Education***

**Phone: 07985 412091**

**Email: [office@suecarretteconsultancy.com](mailto:office@suecarretteconsultancy.com)**

**Web: [www.suecarretteconsultancy.com](http://www.suecarretteconsultancy.com)**



## Overview

Consultancy services and projects are a key area of our work. We have been commissioned to undertake a variety of work ranging from short intensive service reviews within a single University department, to a national evaluation, conducted over several months with funding from a key UK government initiative. Our consultancy services utilise robust research, evaluation and project management techniques and are characterised by a client-focussed approach with an emphasis on practical problem solving.

Our consultants offer a wide range of expertise from a variety of institutions and bodies, including recent and current roles within the higher and professional education sectors. We are happy to develop proposals in response to most to most specifications and budgets.

### Our Clients

We currently work with a wide range of higher and professional education organisations including; universities, colleges, related sector-wide organisations (e.g. UK Council for International Student Affairs – UKCISA) and professional bodies.

We will always work to ensure that the solutions and services developed are relevant to the needs, structure and culture of your organisation/sector.

### Client Feedback

We consistently receive excellent feedback and we will be happy to provide details of current or recent clients who will be able to comment on our work.

Feedback has included:

**“Sue Carrette Training & Consultancy were able to identify key areas of improvement and development for our work. We have acted on their advice and our project has gone from strength to strength”**

**“Faced with a challenging timeframe Sue Carrette’s work was meticulous and well organised”**

Further details of client comments and feedback can be found on our website

## **Services Offered**

Our consultancy services and activities include (but are not limited to):

- Activities and project development to enhance the student experience
- Evaluation and review of service delivery areas
- Support for change management and organisational development
- Research to support policy development and implementation
- (Widening) participation and access development
- Process and procedures audit
- Maximisation of the benefits of new systems and procedures
- The design and delivery of training and development programmes and associated services e.g. mentoring

## **Key Benefits**

We can offer you:

- An experienced external perspective
- An objective and impartial evaluation process
- Practical and cost effective solutions
- Comprehensive and realistic recommendations for improvement
- A sustainable approach to organisational development

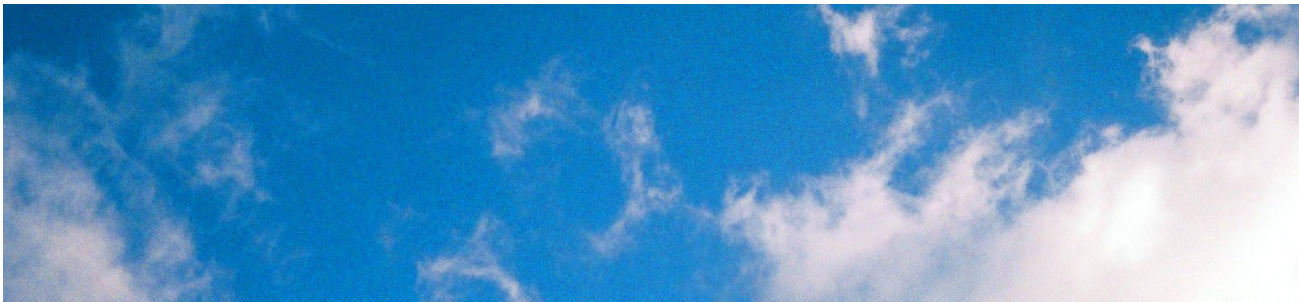
## **Commissions have included:**

- An organisational development review for the customer service function within a large London University
- A national review of the Continuing Professional Development (CPD) needs of staff working with international students (funded by the Prime Minister's Initiative on Education PMI2)
- An external review and evaluation of the student mentoring scheme within a widening participation initiative for one of Europe's largest medical schools

This leaflet includes details of most of our key consultancy services, however this is not comprehensive. If your organisation has a current or future development or consultancy need which is not covered by this leaflet, please do not hesitate to contact us to discuss your requirements.

Detailed information on our expertise and additional services is available at:

**[www.suecarretteconsultancy.com](http://www.suecarretteconsultancy.com)**



## **Sue Carrette Training & Consultancy** **~ About us~**

**We:**

- **Are established six years**
- **Receive excellent participant and client feedback and a high level of repeat business**
- **Offer skilled consultants experienced in the education sector**
- **Include many 'extra' services as standard**
- **Are client-focussed and will deliver a full bespoke service tailored to your organisational needs**
- **Offer services UK-wide and year-round**
- **Offer flexible pricing options**

**Please contact us for further information – we will be happy to provide details of current clients who will be able to comment on our work**

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